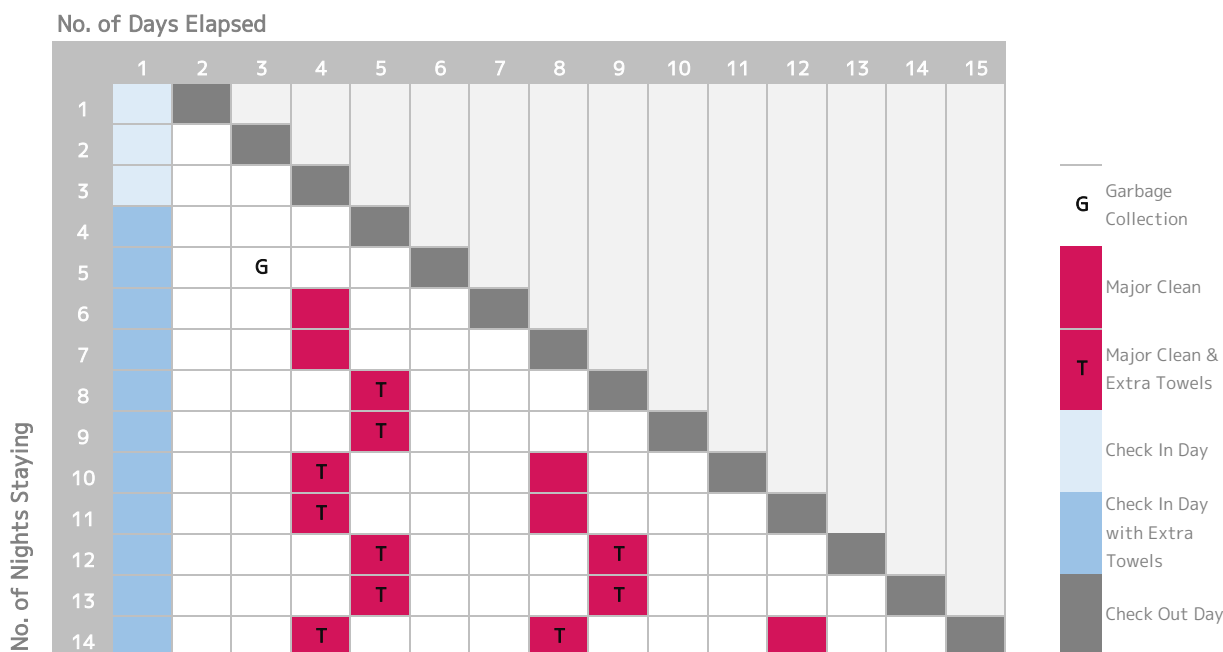


Cleaning Procedures

Standard Cleaning Schedule:



Cleaning Procedures:

Major Clean (10 AM - 4 PM)

General

- Garbage collection
- Linen & towel change
- Floor cleaning of whole property
- Wipe down whole property (tables, shelves and the other furniture)
- Restock laundry powder, remove lint from washing machine
- Restock tissues

Kitchen

- Dish washing (dishes/cutlery/glassware placed in sink only)
- Kitchen sink/kitchen tap cleaning
- Remove dirty spots from kitchen floor
- Restock dish washing liquid and dish washer powder
- Clean outside of fridge doors and cooker door
- Clean toaster and microwave

Bath, Shower & Toilets

- Restock toilet paper
- Restock body soap, shampoo, conditioner and hand soap
- Clean whole bathroom (wash with detergent, remove moisture)
- Clean wash stand, wipe mirrors
- Remove dirty spots from bathroom floors
- Toilet seat cleaning

Check In Day with Extra Towels

For stays of 4 nights or more, guests will be provided with an extra towel set at the beginning of their stay in order to cover towel usage for a longer stay period.

Garbage Collection

For customers with a 5 night stay, in lieu of a major clean staff will enter the property and if the main garbage bins are filling up, remove garbage on behalf of the guest.

Major Clean & Extra Towel Set

In addition to a Major Clean, an extra set of towels for all guests and of all sizes will be provided.

Cleaning Conditions

- Cleaning staff will enter rooms sequentially from 10 AM, and cannot take requests for cleaning times.
- Housekeeping may need to move luggage/personal belonging when cleaning the unit. Guests should not leave any belong on/in beds prior to cleaning.
- **Extra Cleaning** outside of what is detailed above may be organised at an additional charge; cleaning should be book at the latest by 3 PM on the day prior to arrival.
- Guests should inquire at reception regarding additional line/extra charges may apply.

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